



Rhagoriaeth i bawb – Excellence for all

Arolygiaeth Ei Mawrhydi dros Addysg
a Hyfforddiant yng Nghymru

Her Majesty's Inspectorate
for Education and Training in Wales

Estyn's publication scheme

December 2008



BUDDSODDWR MEWN POBL
INVESTOR IN PEOPLE



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Introduction

This is the publication scheme for Estyn (Her Majesty's Inspectorate for Education and Training in Wales), drawn up under Section 19 of the Freedom of Information Act 2000 and in accordance with the approved ICO model publication scheme 2008.

The publication scheme has been formally adopted by Estyn in December 2008.

The Freedom of Information Act 2000

The Freedom of Information Act 2000 (FOI Act) became law on 30 November 2000 and is intended to foster a culture of openness in government. The publication scheme provisions of the Act were effective for Estyn and other public bodies from November 2002. Under these provisions, Estyn has a duty to outline what information it publishes and how it is made available to the public. The remaining provisions of the Act, covering the individual's right of access to information, came into force for all public authorities in January 2005.

The aim of this publication scheme is to explain what information about Estyn and its work is routinely made available to the public. The FOI Act states that the publication scheme should specify:

- what information we undertake to publish as a matter of course;
- how this information is published; and
- whether the information is free of charge or available on payment.

Estyn already publishes a great deal of information in response to legislation covering its inspection activities and provision of advice. We are committed to publishing more information about our work.

The seven classes of information that Estyn commits to publishing are:

- 1 What we are and what we do;
- 2 What we spend and how we spend it;
- 3 What are our priorities and how are we doing;
- 4 How we make decisions;
- 5 Our policies and procedures;
- 6 Lists and registers; and
- 7 The services we offer.

Environmental Information Regulations

On 1 January 2005 new Environmental Information Regulations (EIR) also came into force, giving members of the public the right to access environmental information held by public authorities. Estyn undertakes to publish such information as it becomes necessary.

Review of the publication scheme

We welcome all comments on this scheme and on our other publications. Our publication scheme will be subject to regular review further to feedback from and consultation with our stakeholders and website users.

Locating publications

Most of the information we commit to publishing under this scheme is available electronically and can be accessed directly from the Estyn website at: www.estyn.gov.uk Our website is designed in line with Government advice on accessibility. If you do not have access to the Internet and you would like a copy of the scheme in a particular format (for example in large print) please contact us at the address below and we will try to meet your requirements.

To read PDF documents, you will need Adobe Acrobat Reader; this is freely available from the Adobe website. The Estyn website contains a link to the Adobe website or you may wish to access it directly at: www.adobe.com/products/acrobat/readstep.html

Copyright

All Estyn publications, in whatever format they are published, are subject to Crown copyright administered by Her Majesty's Stationery Office (HMSO), which is part of the Office of Public Sector Information (OPSI).

Publications which are produced by Estyn contain the following copyright statement:

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For those publications which are compiled and distributed to institutions by registered inspectors through contractors, and registered foundation phase inspectors, the following copyright applies:

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Further information and guidance on publishing and copyright are available from: Office of Public Sector Information, Information Policy Team, St. Clements House, 2-16 Colegate, Norwich NR3 1BQ Tel: 01603 723000.

Exclusions

Information that is excluded from this publication scheme is:

- information that is prevented by law from disclosure, e.g. subject to FOIA exemptions;
- information in draft format;
- information that is archived, out of date or otherwise inaccessible;
- information that would be impractical or resource-intensive to prepare the material for routine release; or
- information that is no longer held

Information that is not published under this scheme can be requested in writing, and will be considered in accordance with the provisions of the Freedom of Information Act 2000.

Further information about Estyn's publication scheme and how to contact us

Further information about Estyn's publication scheme and how we are responding to the Freedom of Information Act is available from the Information Officer at the following address

Information Officer
Estyn
Anchor Court
Keen Road
Cardiff
CF24 5JW
Tel: 029 2044 6446
Fax: 029 2044 6448
Email: enquiries@estyn.gsi.gov.uk.

Further copies of this scheme can be obtained from our website by following the link:
http://www.estyn.gov.uk/about_estyn/estyns_publication_scheme_december_2008.pdf

To obtain a paper copy of the publication scheme, please contact the Information Officer at the above address.

1 Who we are and what we do

Estyn is the office of Her Majesty's Chief Inspector of Education and Training in Wales. Estyn is a Welsh word meaning 'to reach', 'to stretch' or 'to extend'.

Estyn's work contributes to improvements in learning in Wales through providing an independent and high quality inspection and advice service that is distinctive to, and serves the needs of, Wales. Estyn's unique all Wales perspective assists the development and implementation of policy for education, training and lifelong learning.

Our key purpose as an organisation remains that of promoting excellence for all learners through contributing to raising standards and quality in education and training in Wales. We use our core business of inspection to achieve this broad purpose in three main ways.

- **through providing public accountability on the quality of education and training provision in Wales**
- **through promoting improvement in the delivery of education and training in Wales**
- **through informing the development of national policy by Welsh Assembly Government Ministers and officials**

To ensure we are best placed to deliver on all three of these objectives to our maximum potential, we also need to ensure that we are as efficient and effective as an organisation as it is possible to be. Hence our fourth strategic objective is:

- **developing Estyn as a 'best value' organisation and employer of choice.**

Estyn is responsible for inspecting and reporting on:

- ▲ nursery schools and settings that are maintained by, or receive funding from, local authorities (LAs);
- ▲ primary schools;
- ▲ secondary schools;
- ▲ special schools;
- ▲ pupil referral units;
- ▲ independent schools;
- ▲ further education;
- ▲ adult community-based learning;
- ▲ youth support services;
- ▲ youth and community work training;
- ▲ LAs;
- ▲ teacher education and training;
- ▲ work-based learning;
- ▲ careers companies;
- ▲ offender learning; and
- ▲ the education, guidance and training elements of the Department for Work and Pensions funded training programmes.

Estyn also:

- ▲ provides advice on quality and standards in education and training in Wales to the National Assembly for Wales and others; and
- ▲ makes public good practice based on inspection evidence.

Estyn is funded by the National Assembly for Wales in accordance with Section 104 of the Government of Wales Act 1998. Inspections within Wales are governed by a number of Acts of Parliament including the Education Act 2005, the School Standards and Framework Act 1998 and the Learning and Skills Act 2000.

In the school sector, almost all inspections are undertaken under contract by independent inspectors who are trained and approved by Estyn. Inspections of independent schools, and other sectors including post-16 providers, local authorities and joint inspections with other Wales and UK inspection, audit and regulatory bodies are carried out by Her Majesty's Inspectors, supported by additional inspectors on secondment or working to contract, and peer assessors.

Organisational structure

Estyn's staff are members of the UK Civil Service. At 22 February 2010, Estyn had 99 permanent staff in post deployed in the Headquarters in Cardiff and in a local office in North Wales (Her Majesty's Chief Inspector, 57 staff within the inspection directorates and 42 staff who deal with organisational policy, planning and development).

Estyn continues to second staff from a range of education and training-related organisations to fill a number of inspection posts. In addition to employed and seconded staff, Estyn contracts with organisations and independent inspectors to carry out some aspects of its work.

Estyn's senior management team is made up of the Chief Inspector and two Strategic Directors.

Her Majesty's Chief Inspector

Ann Keane was appointed as Her Majesty's Chief Inspector of Education and Training in Wales and head of Estyn.

Estyn's Senior Officers

Simon Brown
Strategic Director

Meilyr Rowlands
Strategic Director

Non-executive directors

Mr A Bellamy Former Chief Executive of Glan Y Mor NHS
Trust/Executive Director Swansea NHS Trust

Mrs J James Former Director of Personnel, Monarch Airlines

Mr H Edwards Former Principal and Chief Executive of Coleg Menai

Information on the structure and organisation of Estyn, is included in its Distribution of Business which can be found on our website on the following links

[Distribution of business](#)

and

[Who Does the Work Of Estyn](#)

[2010 legislation definitions of inspectors](#)

Locations

Estyn has two offices, one located in Cardiff, one in Mold, North Wales.

Estyn
Anchor Court
Keen Road
Cardiff
CF24 5JW

T 02920 446446
F 02920 446448
Email: enquiries@estyn.gsi.gov.uk

Estyn
Broncoed House
Broncoed Business Park
Mold
CH7 1HP

T 02920 446446
F 01352 758506
Email: enquiries@estyn.gsi.gov.uk

Location maps are published on our website:

[How_to_find_us_Cardiff.pdf](#)

[How_to_find_us_Mold.pdf](#)

Inspectorates

Estyn works closely with the other following inspectorates:

- Health Inspectorate Wales (HIW);

- Care and Social Services Inspectorate Wales (CSSIW);
- HM Prison Inspectorate;
- HM Inspectorate for Probation Services; and
- Ofsted

Partnerships

Estyn works collaboratively with a wide range of partners including:

- the National Assembly for Wales;
- the Welsh Assembly Government, in particular the Department for Children, Education, Lifelong Learning and Skills;
- the Wales Audit Office;
- Care and Social Services Inspectorate in Wales;
- HM Inspectorate of Prisons;
- HM Inspectorate of Probation;
- Ofsted;
- the Welsh Language Board;
- Fforum;
- the General teaching Council of Wales
- the Department for work and pensions;
- schools;
- further education colleges;
- higher education institutions;
- local authorities;
- careers companies;
- training providers;
- school inspection contractors;
- independent inspectors;
- Higher Education Funding Council;
- Quality Assurance Agency;
- Wales Council for Voluntary Action;
- Health Inspectorate Wales; and
- Association of Directors of Education Wales

Estyn has a number of inspection forums in place. These are the Education, partnership, training and inclusion forum, Education providers forum and the Independent schools forum, all of which meet two or three times a year. In these meetings, we consult with stakeholders on Estyn's initiatives and on findings from inspection activity. In addition, we hold an annual contractors' briefing with school inspection contractors.

2 What we spend and how we spend it

Financial information

We undertake to continue to publish our current Annual Report and Accounts and the previous last two years.

[Annual Report and Accounts_2008_2009](#)

[Annual_Report_and_Accounts_2007_2008](#)

[Annual_Report_and_Accounts_2006_07](#)

The Annual Report and Accounts publish:

- operating costs: the record of activities and resources used;
- annual resource accounts detailing the assets and liabilities, and including an annual financial outturn statement;
- Board members' allowances and expenses;
- information from our audit reports;
- Performance Indicators;
- administration costs;
- income; and
- commitments under operating leases.

We also publish extracts from financial statements within Estyn's Annual Board Report 2007-2008.

[Estyns_board_report_2007_2008.pdf](#)

Staff and Board members' allowances and expenses

Estyn publishes the allowances paid to Board members within its Annual Report and Accounts.

Estyn staff adhere to Estyn's Travel and Subsistence Policy. This policy is currently under review and will be published once agreed.

Estyn's pay and grading structure

Estyn has two formal pay structures, one for Senior Civil Servants and one for other Estyn employees. The pay and pension details for Senior Civil Servants in Estyn can be found in the Annual Report and Accounts 2008-2009:

[Annual Report and Accounts_2008_2009](#)

The pay and grading structure for all other members of staff can be found at [terms_and_conditions_of_service.pdf](#)

Procurement procedures

Estyn has established a consistent and uniform approach to its procurement activities. Our procedures are in line with those of the National Assembly for Wales. Details of the Assembly's procurement procedures can be found at the following link:

new.wales.gov.uk/topics/improvingservices/better/vfm/smartpurchasing/wob/?lang=en

For our contractual work we use the following sites to advertise contractual opportunities for services required by Estyn:

<https://www.buy4wales.co.uk/buy4wales.aspx>

<https://www.sell2wales.co.uk/>

Lists of contracts awarded and their value

Details of contracts awarded for school inspections are published under Press releases [press_releases.asp](#) and the overall value of the contracts can be found in our Annual Report and Accounts: [Annual Report and Accounts_2008_2009](#)

Estyn maintains a register of contracts awarded and will consider making these accessible through a freedom of information request.

The following guidance documents are available on Estyn's website in relation to the terms and conditions of contracts.

- Conditions of contract for goods
[Conditions of Contract-Goods](#)
- Conditions of contract for services
[Conditions of Contract-Services](#)
- Estyn's standard for services as an additional inspector in Estyn led inspections in Wales
[Conditions_of_Contract for additional inspectors](#)
- Estyn's standard conditions of contract for the inspection of schools in Wales under section 28 of the Education Act 2005
[Conditions_of_contract_for_the_inspection_of_schools_in_education_act_2005.pdf](#)

3 What our priorities are and how we are doing

Estyn's vision is to be recognised through the expertise of its staff as an authoritative voice on learning in Wales. Its mission is "to achieve excellence for all in learning in Wales" to be achieved by providing an independent, high quality inspection and advice service in relation to education and training in Wales.

Estyn produces an annual Corporate Plan which sets out firstly, a strategic overview of Estyn's planned activities for a three year period, secondly how we will monitor our quality and measure our success and lastly information about our public accountability.

[Estyn_Corporate_Plan_2009_2012](#)

This document covers:

- **the strategic overview and framework:**
 - promoting public accountability;
 - promoting improvement in the delivery of education;
 - informing the development of national policy; and
 - developing Estyn as an employer of choice;

- **operational activity:**
 - sectoral inspection programme of education providers;
 - thematic inspection and reviews;
 - monitoring and assuring quality; and
 - Performance Indicators; and

- **Estyn's public accountability:**
 - corporate governance and risk management; and
 - finance and budget information.

Estyn's Corporate Plans for the previous three years are also published on Estyn's website:

[Estyn Corporate Plan_2008_2011](#)

[Estyn Corporate Plan 2007_2010](#)

[Estyn_Corporate_Plan_2006_2009](#)

Estyn produces an annual report in response to the objectives set in the corporate plan:

[Estyn_board_report_2007_2008.pdf](#)

This report summarises the progress made against Estyn's operational objectives. It also provides extracts from Estyn's financial statements.

The board reports for the previous two years are also published on Estyn's website:

[Estyn_Board_Report_2006_2007.pdf](#)

[Estyn_Board_Report_2005_2006.pdf](#)

4 How we make decisions

Public consultations and background information

We undertake to continue to publish, as the need arises, consultation papers on policies and procedures associated with Estyn inspections and summaries of responses to these. Responses submitted in confidence will have that confidence respected if the information is properly confidential. The number of confidential responses will be published.

A list of Estyn's consultations and the responses are available on our website at [Estyn consultations](#)

Estyn also publishes on its website any external conferences that are taking place which give the public opportunities to raise and discuss educational issues. These are found on our website under [Estyn press_releases](#)

Internal communication

Estyn aims to actively engage staff with the activities of the organisation through internal communication. This is achieved through a clear management structure that facilitates two-way communication exchange between management and staff, and by utilising a number of communication tools such as conferences, focus groups, news summaries, newsletters, work matters briefings, as well as a range of electronic communication tools. Estyn's management structure includes individual, team and managers' meetings. At the highest level, there is an Estyn Board and Senior management Team (SMT). The Estyn Board and SMT meetings are chaired by HMCI.

The purpose of the Estyn Board is to establish and monitor Estyn's strategic agenda, to promote effective corporate governance and advise on Estyn's development so as to ensure its well being and continued improvement as an employer and as a high profile public service. There are both external members on the Board (non-executive directors) and Estyn members (executive directors). The external members' role is to provide a fresh, external perspective to discussions as well as independent constructive challenge. External members do not have a decision-making role and therefore do not have a vote in Board decisions. The external members' role is purely of an advisory nature informing the Board's reasoning and operation. Estyn members do have an executive decision-making role and a vote in Board decisions.

The purpose of the Senior Management Team is to support and assist HMCI in leading and managing Estyn in accordance with the principles of good corporate governance and risk management.

Estyn members will communicate their decisions to staff and stakeholders and drive forward any resulting work including making it clear whose responsibility it is for taking forward actions and agreeing timescales for completion of actions.

Minutes of meetings and Reports provided for Senior Level meetings

A summary of the agenda and minutes from the following meetings are available on request from the Information Officer:

- Board agenda and minutes;
- Audit Committee agenda and minutes;
- SMT agenda and minutes;
- Project Board agenda and minutes (that involve members of SMT); and
- Public meetings.

Estyn's distribution of business clarifies our internal staffing structure.

[Distribution of business](#)

5 Policies and procedures

Estyn undertakes to publish all current protocols for delivering its function on its website www.estyn.gov.uk

Policies and procedures for the conduct of departmental business

Estyn has in place memoranda of understanding with other agencies and stakeholders and will consider making these accessible through a freedom of information request.

Policies and procedures for the provision of services

Welsh language

Estyn publishes a Welsh Language Policy scheme addressing our commitment to treating Welsh and English on a basis of equality:

[Welsh Language Scheme Policy](#)

Estyn also publishes a Welsh language service policy which relates to inspections:

[Welsh Language service policy](#)

Policies and procedures for the recruitment and employment of staff and those who work with Estyn

Civil Service appointments are made in accordance with the Civil service Commissioners' Recruitment Code, www.civilservice.gov.uk, which requires appointments to be on merit and on the basis of fair and open competition.

We undertake to:

- publish all vacancies on Estyn's website ([current vacancies](#)). When vacancies arise, the pay scale for each vacancy will be published in the advertisement;
- publish details on how to become an independent inspector of schools. This guidance can be accessed by following this link: [Becoming a School_Inspector](#); and
- publish information about forthcoming [current vacancies](#) for: independent inspectors of schools and early years provision; nominees; peer assessors; and additional inspectors in relevant sectors of education and training.

We also publish the following policies which are part of Estyn's policies and procedures and that give guidance to staff:

- our Race Equality Scheme
[Race_equality_scheme_2008_2011.pdf](#)
- our Gender Equality Scheme
[Gender Equality Scheme Annual Report 2009](#)
- our Disability Equality Scheme
[Disability_Equality_Scheme_2007_2009](#)
- our environmental policy
[Environmental Policy](#)
- Estyn's policy and procedure for safeguarding
[Estyn_policy_and_procedures_for_safeguarding.pdf](#)
- our CRB policy
[Estyns policy on checks for those involved in inspections who are not employees of Estyn](#)
- Health and Safety Policy statement
This policy is currently under review and will be published once agreed.
- Whistle blowing Policy
[Estyns_whistleblowing_policy.pdf](#)
- Age Retirement Policy
This policy is currently under review and will be published once agreed.
- Wellbeing Policy
[Estyns_wellbeing_policy.pdf](#)
- Policy for driving as part of official duties
[Estyns_policy_for_driving_as_part_of_official_duties.pdf](#)
- CRB Checking Policy
[Estyns_criminal_records_bureau_checking_policy.pdf](#)
- Discipline Policy
[Estyns_discipline_policy.pdf](#)
- Grievance Policy
[Estyns_grievance_policy.pdf](#)
- Managing Attendance Policy
[Estyns_managing_attendance_policy.pdf](#)
- Statement on bullying and harassment
[Bullying_and_harassment_statement_of_organisation_commitment.pdf](#)
- Mobile Phone Policy
[Estyn_mobile_phone_policy.pdf](#)
- Policy on ICT System Security Policy on use of Internet and Email
This policy is currently under review and will be published once agreed.

- Recruitment Complaints Procedure
[Recruitment_complaints_procedure.pdf](#)
- Anti Fraud Policy
[Anti_fraud_policy.pdf](#)
- Privacy Notice
[Privacy Notice](#)
- Information Assurance Policy
[Information Assurance Policy](#)

Customer service

Estyn's key performance indicators are published annually within the Corporate Plan.

Estyn publishes guidance on what to do if you wish to feedback or raise a complaint about Estyn's work

[Feedback_and_Complaints_Leaflet.pdf](#)

[Guidance_for_school_inspection_contractors_on_handling_complaints.pdf](#)

Records management and personal data policies

Estyn publishes its Record Retention Policy and schedule that gives guidance on how long information is retained for, this is available on our website

[Records_retention_policy_and_schedule.pdf](#) .

We also undertake to publish information on how we administer the Data Protection Act 1998. This can be found under [Data_Protection_Policy_2007](#) on the About Estyn page of our website.

Estyn has protocols and partnership agreements in place with the following establishments and agencies with which it shares information:

- Health Inspectorate Wales (HIW);
- Wales Audit Office;
- Care and Social Services Inspectorate Wales (CSSIW);
- HM Prison Inspectorate;
- HM Inspectorate for Probation Services;
- Youth Offending Teams;
- schools;
- further education colleges;
- higher education institutes;
- DWP;
- Ofsted/ALI;
- local authorities;
- the Welsh Assembly Government;

- DCELLS;
- WJEC;
- The Basic Skills Agency;
- HEFCW;
- Children's Commissioner for Wales;
- National Training Federation Wales;
- Construction Skills;
- Training Skills Careers; and
- school inspection contractors.

Information requests

Our procedures for dealing with requests for information under the Freedom of Information Act 2000 and the assistance and advice we can give you in making requests can be found under our [Freedom of Information Policy](#)

We undertake to:

- consider the information released in response to requests for information with a view to it being made publicly available; and
- publish decisions relating to Estyn made by the Information Commissioner, in relation to the Freedom of Information Act 2000 and the Data Protection Act 1998, where the decision affects a significant number of individuals.

Charging regimes and policies

Publications on our website are available for your private research/study free of charge (that is, there is no charge by us, although you will of course have to meet any charges by your internet service provider, personal printing costs and so on).

There is a charge of £10 made payable to Estyn for requests made under the Data Protection Act 1998. Please refer to the Data Protection Policy at the following link: [Data_Protection_Policy](#)

Charges may also apply for requests made under the Freedom of Information Act 2000. Please refer to our Freedom of Information Policy, which can be found at: [Freedom of Information Policy](#)

6 Lists and registers

Public registers

Estyn publishes on its website a list of contractors who are contracted to undertake School Inspections; this is accessible from the link below:

[Contact_Details_of_Contractors](#)

Estyn also publishes a list of the forthcoming inspections:

[Schedule of Inspections](#)

Asset registers

Estyn publishes a record of fixed assets and current assets in its Annual Accounts:

[Annual_report_and_accounts_2007_2008](#)

Disclosure logs

As good practice Estyn publishes a Disclosure Log for Freedom of Information requests, this is available on request.

Register of interest and gifts

Estyn maintains a register of interest and gifts for board members, all permanently employed staff, secondees and temporary staff and will consider making these accessible through a freedom of information request.

7 The services we offer

Under the terms of the Education Act 2005, Estyn is required to produce Her Majesty's Chief Inspector's Annual Report to give a full overview of the standards of education and training in Wales for providers, learners and other stakeholders. This report draws from all of the inspection work we undertake. [HMCI Annual Report 2008 - 2009](#)

In addition to HMCI's Annual Report, we publish a summary of the Annual Report; this can be found on our website under Publications.

Inspection frameworks, guidance and schedules

We undertake to continue to publish:

- our framework for inspection (which details the purposes and principles of inspection, how inspectors will evaluate and report, and what the outputs of inspection will be). This can be found at [Common Inspection Framework](#);
- our inspection guidance for each sector of education and training, including explanations of how we carry out inspections, which can be found at [Inspection Guidance](#);
- schedules for inspections in each sector, showing when inspections will be carried out (after the organisations being inspected have been informed), which is at [schedule of inspections](#);
- additional and/or supplementary guidance for registered inspectors of schools as the need arises; and
- our guidance for the writing of reports: [estyn_writing_guide.pdf](#)

Newsletters

We aim to publish on our website newsletters for schools as the need arises; these can be found at [Estyn publications](#).

Media releases

Estyn publishes all surveys, remits and schedules for inspections that are released by the media on its website; these can be found under [Press_releases](#)

Guidance for school inspection contractors

We undertake to continue to publish:

- our conditions of contract for the inspection of schools in Wales
[Estyn's standard conditions_of_contract_for_the_inspection_of_schools_in_Wales under section 28 of the education_act_2005](#)
- as the need arises, Inspection Matters for schools, which gives information about inspection arrangements:
[Estyn publications](#)
- our guidance for the school inspection contractors on handling complaints
[Guidance_for_school_inspection_contractors_on_handling_complaints.pdf](#)
- the inspection of schools in Wales – tender and awarding process
[Inspection_of_schools_in_wales_tender_and_awarding_process.pdf](#)
- contractor guidance for the E-tendering of Section 28 contracted out school inspections
[Contractor_guidance_for_the_etendering_of_section_28.pdf](#)

Surveys and good practice documents

We undertake to publish, as the need arises, reports of inspection surveys of aspects of provision in Wales as a whole, or in parts of Wales, and good practice documents. Survey reports and good practice documents published since April 2001 can be found on the Estyn website [Estyn publications](#). If you do not have access to the Internet or require a copy of a survey report / good practice document published prior to this date, you may obtain a copy free of charge by writing to Estyn's Publications Unit.

Reports of inspections

We undertake to continue to publish on our website reports of inspections of institutions and organisations carried out in response to legislation or at the instigation of HMCI, in each of the sectors outlined below.

Paper copies of the reports on the following sectors should be obtained directly from the institution or organisation. Under certain circumstances, the institution may make a small charge for this. You should ask the head of the institution for details of any charges you may incur in requesting a paper copy of a report. Estyn does not routinely issue hardcopy inspection reports.

Unless stated otherwise, for the following education and training sectors, reports for inspections carried out since April 2002 are available on Estyn's website:

- **Early years provision in non-maintained settings**
[early years settings](#)

- **Primary schools and maintained nursery schools**
[primary_schools](#)
- **Secondary schools**
[secondary_schools](#)
- **Special schools**
[special_schools](#)
Reports of most inspections undertaken since September 2001, and all inspections carried out from September 2002, are available on Estyn's website.
- **Primary and secondary independent schools (including independent special schools)**
[independent_schools](#)
Independent schools are inspected under s163 of the Education Act 2002 and reports of inspections undertaken since September 2004 are available on Estyn's website.
- **Pupil referral units**
[pupil_referral_units](#)
Reports of inspections carried out from September 2001, are available on Estyn's website.
- **Youth support services**
[youth_support_services](#)
Reports of inspections are available on Estyn's website. Paper copies of reports of inspections should be obtained from the relevant local authority.
- **Local authorities (LAs)**
[local_authorities](#)
Reports of inspections are available on Estyn's website. Paper copies of reports of inspections undertaken, including those carried out before April 2001, should be obtained from the LA. The LA may make a small charge for this.
- **Initial teacher education and training**
[Teacher Education and Training](#)
Reports of inspections carried out since September 2001 are available on Estyn's website.
- **Department for Work and Pensions funded training programmes**
[Department for Work and Pensions](#)
Reports carried out since September 2007 are available on Estyn's website; prior to this date, they were previously known as **Jobcentre Plus Programmes**. Reports of inspections carried out since 2001 are available on Estyn's website [Job Centre Plus/new_deal_providers](#).
- **Further education**
[further_education_institutions](#)
Published reports of inspections carried out prior to April 2001 are available from the Further Education Funding Council for Wales website.

- **Careers Wales companies**

- [Careers Wales](#)

- Reports carried out since April 2007 are available on Estyn's website. Published reports of inspections prior to 31 March 2007 are available on the National Assembly for Wales website.

- **Work-based learning**

- [work_based_training](#)

- Reports of inspections of work-based learning are available on the Estyn website. Estyn has a number of joint publications of reports of work-based learning provision undertaken with the Adult Learning Inspectorate.

Published reports of inspections carried out prior to April 2001 are available on the National Assembly for Wales website.

- **Adult community-based learning**

- [adult community based learning](#)

- Reports of inspections carried out since November 2004 are available on Estyn's website.

- **Area inspections**

- [area_inspections](#)

- Reports of inspections carried out since January 2004 are available on Estyn's website.

- **Youth Offending Teams**

- Estyn has undertaken a number of joint inspections of Youth Offending Teams in Wales. These reports are available on the HM Inspectorate of Probation website. www.inspectorates.homeoffice.gov.uk/hmiprobation

- **HM custodial establishments in Wales**

- [HM_custodial_establishments_in_Wales](#)

- Reports carried out since January 2008 are available on Estyn's website.